

# Agenda – Senedd Commission Audit and Risk Assurance Committee

---

Meeting Venue: Hybrid – Conference room 4B/MS Teams

Meeting date: 18 November 2024

Meeting time: 10.00–12:30

For further information contact:

**Clerk: Kathryn Hughes**

Committee Clerk

0300 200 6543

[Kathryn.Hughes@senedd.wales](mailto:Kathryn.Hughes@senedd.wales)

---

## 1 Introductions, apologies and declaration of interests

Oral item

## 2 Actions and matters arising

(Pages 1 – 2)

Attached Documents:

ARAC (24–05) Paper 1 – Summary of actions

## 3 Internal Audit Plan 2024–25 and review of progress of Internal Audit activity

(Pages 3 – 10)

Attached Documents:

ARAC (24–05) Paper 2 – Internal Audit Plan 2024–25 and Progress Report

## 4 Internal Audit Report

(Pages 11 – 21)

Attached Documents:

ARAC (24–05) Paper 3 – Internal Audit Report – Members' Expenses – 2024



**5 Audit Wales Update (to include knowledge of wider public sector studies and reports and how they impact the Senedd Commission)**

(Pages 22 – 29)

Attached Documents:

ARAC (24-05) Paper 4 – Audit Wales Update Report – Nov 2024

**6 Update on cyber security**

(Pages 30 – 68)

Attached Documents:

ARAC (24-05) Paper 5 – Internal Audit Report – Cyber Security – 2024

ARAC (24-05) Paper 6 – Cyber Security Assurance Report

ARAC (24-05) Paper 7 – Supply Chain Security

**7 Budget Update**

Oral item

**8 Governance Update Report**

(Pages 69 – 73)

Attached Documents:

ARAC (24-05) Paper 8 – Governance Update Report – Nov 2024

**9 Reflection on Key Performance Indicators (KPIs)**

(Pages 74 – 84)

Attached Documents:

ARAC (24-05) Paper 9 – KPIs

**10 Reporting on data breaches**

(Pages 85 – 86)

Attached Documents:

ARAC (24-05) Paper 10 – Data Breaches

## **11 Corporate Risks**

(Pages 87 – 119)

Attached Documents:

ARAC (24-05) Paper 11 – Corporate Risk

ARAC (24-05) Paper 11 – Corporate Risk – Annex A – Summary Corporate Risk Report

ARAC (24-05) Paper 11 – Corporate Risk – Annex B – Corporate Risks Plotted

## **12 Critical examination of one identified corporate risk or topical issue – EFM-R-192 – Failure of the Bay 2032 Project**

Oral item

## **13 Departure Summary and trend analysis on all departures from normal procurement procedures over the past two years**

(Pages 120 – 126)

Attached Documents:

ARAC (24-05) Paper 12 – Departure summary and trend analysis

ARAC (24-05) Paper 12 – Annex 1 Departure approvals

## **14 Results of Committee's effectiveness survey**

(Pages 127 – 141)

Attached Documents:

ARAC (24-05) Paper 13 – ARAC Effectiveness Survey 2024 – Report

## **15 HMT/other guidance for Audit and Risk Assurance Committees**

(Page 142)

Attached Documents:

ARAC (24-05) Paper 14 – HMT-handbook 2024

## **16 Review of Terms of Reference**

(Pages 143 – 146)

Attached Documents:

ARAC (24-05) Paper 15 – Terms of Reference

## **17 Forward work programme**

(Pages 147 – 152)

Attached Documents:

ARAC (24-05) Paper 16 – Forward Work Programme

## **18 People and Remuneration Project (HR/Payroll system)**

Oral item

## **19 Ways of Working**

Oral item

## **20 Seventh Senedd**

Oral item

## **21 Any Other Business**